



Lycée Français Marcel Pagnol
Durumi District
ABUJA NIGERIA



CG-EFMPA/P/10/22/AR-01

14 October 2022

ACTIVITY REPORT FOR THE 2021-2022 MANAGEMENT COMMITTEE

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Lycée Français Marcel Pagnol
Durumi District
ABUJA NIGERIA



aefe
Agence pour
l'enseignement français
à l'étranger

PREAMBLE

CG COMPOSITION:

- 1) Mr. Azmi Sassi – President
- 2) Mrs. Keji Graham-Douglas – Vice president
- 3) Mrs. Mariam Bah – Secretary
- 4) Mr. Chahine Ghoreib – Treasurer
- 5) Mrs. Onome Jack – Vice treasurer
- 6) Mrs. Emuobo Ochojila – Member
- 7) Mr. Issam Zeitoun - Member
- 8) Mrs. Olayinka Adetutu – Member
- 9) Mr. Julien Chassany - Member

MAJOR TARGETS ON THE CG ROAD MAP:

- a) Support of the school accreditation (New science laboratories / Recruitment / Improvement of sport facilities).
- b) Increasing the number of students.
- c) Updating of the Association's CAC documents including the registration of the new constitution.
- d) Upgrading of the Residential Building and liaise of its units.
- e) General upgrading of the security and safety equipment including the installation of fire detection and voice alert systems.

ORGANIZATION OF THE SCHOOL COMMISSIONS & SUB-COMMITTEES:

- 1) Statutory Commissions:
 - Human Resources Commission: Mr. Sassi / Mrs. Keji / Mrs. Onome
 - Communication Commission: Mrs. Keji / Mr. Ghoreib / Mr. Zeitoun
 - Commission of Works: Mr. Sassi / Mrs. Emuobo / Mrs. Bah
 - HSE Commission: Mrs. Keji / Mrs. Adetutu / Mr. Chassany
- 2) Sub-committees:
 - Finance Subcommittee: Mr. Sassi / Mr. Ghoreib / Mrs. Keji / Mrs. Onome
 - Good Governance Subcommittee: Mr. Sassi / Mr. Ghoreib / Mrs. Onome
 - Subcommittee of Events: Mrs. Keji / Mrs. Emuobo

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DETAILED ACTION PLAN FOR THE STATUTORY COMMISSIONS

- 1) Human Resources' Commission:
 - Employment of qualified staff
 - General cleaning subcontracted to qualified professional company
 - Former cleaning staff redeployed to the kindergarten, canteen and other preschool activities
- 2) Communication Commission:
 - Open day event organized to improve the school exposure
 - Continuous advertising campaign
- 3) Works Commission:
 - Construction of a new Canteen
 - Renovation of kitchens and bathrooms in the residential building
 - Construction of 2 new classrooms in the former science laboratory and under the college canopy.
 - Kindergarten playground upgraded.
- 4) Safety and Health Control Commission:
 - General improvement of the safety and security protocols and plans
 - Installation of automatic Fire Detection system
 - Installation of voice and intrusion alert system
 - Installation of security lighting on the entire Facility perimeter.
 - Improvement of the CCTV system and its monitoring
 - Relocation of the first external security post to be inside the Facility enclosure

DETAILED ACTION PLAN FOR THE SUB-COMMITTEES

- 1) Finance Sub-Committee:
 - Tracking of the 2022 budget
 - Follow-up of the school unpaid fees
 - General management of the school financial affairs
- 2) Good Governance Sub-Committee:
 - Updating of the school CAC registration including the registration of the Association Statutes – *In progress.*
- 3) Sub-committee of Events:
 - General support of all events organized by the LFMPA events.



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SUMMARY OF PENDING CONSTRAINTS TO BE RESOLVED

1. The school's finances directly affected by the naira devaluation and the consequent inflations
2. Challenging payment of the overseas expenses related to the loan repayment and to the settlement of AEFÉ installments.
3. The increasing enrollment of new students will require a future extension of the school premises, particularly the number of classrooms and parking spaces.
4. Perfection of the title documents for the school land, including payment of the pending premium.
5. General improvement of the school maintenance (especially for the preventive aspect), including employment of qualified staff
6. Sustainable resolution of the school trustee situation
7. General upgrading of the Library.
8. Relocation of the MOPOLS quarters and its reutilization as general storage space for the school.
9. Systematic installation of Burglar proof grills for all building entrances.
10. Exploring financing sources for the school future extension

